



## **Privacy Policy – Information pursuant to art. 13 of EU Regulation no. 2016/679 (General Regulation on the Protection of Personal Data)**

Pursuant to art. 13 of EU Regulation no. 2016/679 (General Regulation on the Protection of Personal Data), the following information is provided.

### **Data controller**

The Data Controller is the Municipality of Milan with headquarters in Piazza della Scala, 2 – 20121 Milan, at Direzione Mobilità – Area Strategie Innovative per i Trasporti – Ufficio Sharing e Autopubbliche, located in via Sile, 8 – 20139 Milano, mail address: [mta.disciplinaretaxi@comune.milano.it](mailto:mta.disciplinaretaxi@comune.milano.it).

### **Responsible for the protection of personal data**

The Data Protection Officer - “DPO”) of the Municipality of Milan can be reached at the following e-mail address: [dpo@comune.milano.it](mailto:dpo@comune.milano.it).

### **Purpose and legal basis**

The processing of data is aimed at allowing the effective fulfillment of the right of access to administrative documents and the activities connected and instrumental to the management of the related administrative procedure.

Personal data are processed in compliance with the conditions established by art. 6 of EU Regulation no. 2016/679 and in particular for the execution of a task of public interest and the exercise of public powers, pursuant to articles 47 and 60 of Lombardia Region Regulation no. 2/2014.

### **Types of data processed**

The procedure for accessing documents involves the collection of personal data requested with the complaint form. In particular, the processing of common personal data (personal data and contact data) is foreseen.

### **Mode of treatment**

The processing takes place in compliance with fundamental rights and freedoms and is based on the principles of correctness, lawfulness, transparency and protection of confidentiality. It is also carried out with the aid of electronic instruments consistently with the operations indicated in the art. 4, point 2, of EU Regulation no. 2016/679.

### **Nature of treatment**

The provision of data marked is mandatory and failure to provide it precludes the possibility of activating the Disciplinary Commission investigation procedure, pursuant to art. 60 of Lombardia Region Regulation no. 2/2014.

### **Communication and dissemination**

Personal data are not communicated to third parties and are not subject to dissemination, except in cases provided for by law, except for communication of the same to the Regional Disciplinary Commission, pursuant to art. 47 of Lombardia Region Regulation no. 2/2014, for the consequent fulfillment.

### **Categories of data recipients**

The processing is carried out by authorized persons committed to confidentiality and responsible for the related activities in relation to the purposes pursued.

### **Data retention**

The data will be kept for the time necessary to achieve the purposes for which they were collected and for the period necessary to complete the administrative procedure referred to in law no. 241/1990 and in any case for the time required by the provisions regarding the conservation of administrative documents and documents.

In particular, the Lombardia Region Regulation no. 2/2014 provides that the Disciplinary Commission shall carry out the investigation and conclude the proceedings within a maximum of 180 days from the date of notification of the initiation of the proceedings against the interested party.

**Data transfer to third countries**

The data processed for the aforementioned purposes are not transferred to third countries outside the European Union or the European Economic Area (EEA) or to international organizations.

**Rights of interested parties**

Interested parties can exercise the rights provided for by the art. 15 and following of EU Regulation no. 2016/679 and in particular the right to access one's personal data, to request rectification or limitation, updating if incomplete or incorrect and cancellation if the conditions exist as well as to oppose the processing by contacting the request to Municipality of Milan as Owner, Piazza della Scala n. 2, - 20121 Milan to the following e-mail addresses:

- E-mail: [mta.disciplinaretaxi@comune.milano.it](mailto:mta.disciplinaretaxi@comune.milano.it)
- PEC: [mta.disciplinaretaxi@pec.comune.milano.it](mailto:mta.disciplinaretaxi@pec.comune.milano.it)

or to the Responsible for the protection of personal data of the Municipality of Milan (Data Protection Officer - "DPO").

**Right of complaint**

Finally, we inform you that interested parties, if they believe that the processing of personal data relating to them occurs in violation of the provisions of EU Regulation no. 2016/679 (art. 77) have the right to lodge a complaint with the Guarantor, ([www.garanteprivacy.it](http://www.garanteprivacy.it)) or to take action in the appropriate judicial offices (art. 79 of EU Regulation).

**Changes**

The Owner reserves the right to make any changes to this Policy, at its sole discretion and at any time, deemed appropriate or made mandatory by the regulations in force from time to time, giving adequate publicity to the interested parties.

Milan, August 19<sup>th</sup> 2024